



REPUBLIC OF SERBIA
QUALIFICATIONS AGENCY

THE APPLICATION FORM
FOR INITIATING THE RECOGNITION OF A FOREIGN SECONDARY
SCHOOL DOCUMENT

I kindly request the Qualifications Agency of the Republic of Serbia to recognize my school document obtained abroad / at a foreign institution.

I - THE INFORMATION ABOUT THE HOLDER OF THE FOREIGN SCHOOL DOCUMENT

1	Name	
2	A parent / a guardian name	
3	Surname	
4	Date of birth	
5	Place of birth	
6	Country of birth	

II - THE INFORMATION ABOUT THE APPLICANT

Please circle the appropriate box		➤ The Holder of the School Document
		➤ The Parent
		➤ The legal representative based on the Decision of the competent authority
		➤ The Guardian
		➤ The legal representative
1	Name	
2	Surname	

	Address in the Republic of Serbia	
4	City	
5	Street and number	
6	Telephone number and email	

III – THE INFORMATION ABOUT THE SCHOOL DOCUMENT WHOSE RECOGNITION IS REQUESTED

1	The type of school document (a diploma, a certificate, a student book)
2	The number and date issue
3	The name of the school that issued the school document
4	The city and country

IV – THE INFORMATION ABOUT THE EDUCATION COURSE THE INFORMATION ABOUT THE ACQUIRED PRIMARY EDUCATION IN THE REPUBLIC OF SERBIA, OR ABROAD, OR AT A FOREIGN INSTITUTION

	grade	school year	city	country
1	I	/		
2	II	/		
3	III	/		
4	IV	/		
5	V	/		
6	VI	/		
7	VII	/		

8	VIII	/		
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(Please fill in all the sections from the first school year or at least the last finished grade of elementary education)

THE INFORMATION ABOUT THE ACQUIRED SECONDARY EDUCATION IN THE REPUBLIC OF SERBIA, OR ABROAD, OR AT A FOREIGN INSTITUTION

	grade	school year	city	country
1	I	/		
2	II	/		
3	III	/		
4	IV	/		

THE INFORMATION ABOUT THE SCHOOL WHERE THE HOLDER OF THE FOREIGN SCHOOL DOCUMENT COMPLETED THE LAST GRADE IN THE REPUBLIC OF SERBIA

If the classes were attended in the Republic of Serbia before the continuation of education abroad or at a foreign institution, state the name of the school where the last grade in the Republic of Serbia was completed.

School Name	
Location	

THE INFORMATION ABOUT THE HIGH SCHOOL / HIGHER EDUCATION INSTITUTION WHERE THE HOLDER OF THE FOREIGN SCHOOL DOCUMENT CONTINUES EDUCATION IN THE REPUBLIC OF SERBIA

If the holder of the foreign school document continues their education upon their return from abroad

1. The applicant continues their education in a high school in the Republic of Serbia								
from date:	/	/	.	at	II	III	IV	grade
The name of the school and educational profile								
The mode of enrollment (circle)				➤ Regular ➤ External				
Location								
2. The applicant continues education at the higher education institution in the Republic of Serbia								
Higher education institution								

Location	
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V – THE PURPOSE FOR INITIATING THE RECOGNITION PROCEDURE

I kindly request the recognition because of (circle the desired option):

- 1 The Continuation of Education 2 The Employment

Note: The applicant may state certain special circumstances or reasons for not being able to provide evidence for all the claims.

TO BE COMPLETED BY THE AGENCY

	The following is attached to the application form	Number	Received
1	Original certificates for all grades completed abroad / at the foreign institution, sealed with the stamp "Apostille" if necessary;		
2	The translation by a certified court interpreter in the Republic of Serbia		
3	The proof of education in the Republic of Serbia (if the applicant has partially completed the education in the Republic of Serbia);		
4	The proof of the tax payment		
The total sum of the attachments			

Unless all sections are filled with relevant data and documented by the proves, the request is incomplete and will not be taken into consideration.

THE STATEMENT OF RESPONSIBILITY

I hereby confirm the accuracy of the information provided in the Application for the recognition of the foreign secondary school document, which I am submitting on

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APPLICANT
