



**REPUBLIC OF SERBIA**  
**QUALIFICATIONS AGENCY**

**THE APPLICATION FORM**  
**FOR INITIATING THE PROCEDURE**  
**OF A FOREIGN PRIMARY SCHOOL**  
**DOCUMENT**

I kindly request the Qualifications Agency of the Republic of Serbia to recognize the primary school document acquired abroad / at the foreign institution.

**I – THE INFORMATION ABOUT THE HOLDER OF THE FOREIGN SCHOOL DOCUMENT**

1	Name	
2	A parent / a guardian name	
3	Surname	
4	Date of birth	
5	Place of birth	
6	Country of birth	

**II – THE INFORMATION ABOUT THE APPLICANT**

Please circle the appropriate box	➤ The Holder of the School Document	
	➤ The Parent	
	➤ The legal representative based on the Decision of the competent authority	
	➤ The Guardian	
	➤ The legal representative	
1	Name	
2	Surname	

3	Address in the Republic of Serbia	
	City	
	Street and number	
4	Telephone number and email	

### III – THE INFORMATION ABOUT THE SCHOOL DOCUMENT WHOSE RECOGNITION IS REQUESTED

1	The type of the school document ( a diploma, a certificate, a report card)
2	The number and date issue
3	The name of the school that issued the school document
4	The city and country

### IV – THE INFORMATION ABOUT THE COURSE OF EDUCATION THE INFORMATION ABOUT THE ACQUIRED PRIMARY EDUCATION IN THE REPUBLIC OF SERBIA, OR ABROAD, OR AT A FOREIGN INSTITUTION

	grade	school year	city	state
1	I	/		
2	II	/		
3	III	/		
4	IV	/		
5	V	/		
6	VI	/		

7	VII	/		
8	VIII	/		
9	IX	/		

(Fill in all sections from the first year of schooling)

**THE INFORMATION ABOUT THE SCHOOL WHERE THE HOLDER OF THE FOREIGN SCHOOL DOCUMENT COMPLETED THE LAST GRADE IN THE REPUBLIC OF SERBIA**

If the classes were attended in the Republic of Serbia before the continuation of education abroad or at a foreign institution, state the name of the school where the last grade in the Republic of Serbia was completed.

School Name	
Location	

**THE INFORMATION ABOUT THE SCHOOL WHERE THE HOLDER OF THE FOREIGN SCHOOL DOCUMENT CONTINUES EDUCATION IN THE REPUBLIC OF SERBIA**

Upon return from abroad, the holder of a foreign school document continues education in the Republic of Serbia

from date:	/	/	.	y	I	II	III	IV	V	VI	VII	VIII	grade
The name of the school													
Location													

**V – THE PURPOSE FOR INITIATING THE RECOGNITION PROCEDURE**

**I kindly request the recognition because of (circle the desired option):**

- 1**      The Continuation of Education                      **2**      The Employment

Note: The applicant may state certain special circumstances or reasons for not being able to provide evidence for all the claims.

### TO BE COMPLETED BY THE AGENCY

	<b>The following is attached to the application form</b>	Number	Received
1	Original certificates for all grades completed abroad / at the foreign institution, sealed with the stamp "Apostille" if necessary;		
2	The translation by a certified court interpreter in the Republic of Serbia		
3	The proof of education in the Republic of Serbia (if the applicant has partially completed the education in the Republic of Serbia);		
4	The proof of the tax payment		
The total sum of the attachments			

**Unless all sections are filled with relevant data and documented by the proves, the request is incomplete and will not be taken into consideration.**

#### THE STATEMENT OF RESPONSIBILITY

I hereby confirm the accuracy of the information provided in the Application for the recognition of the foreign primary school document, which I am submitting on

\_\_\_\_\_.

APPLICANT

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